BID DOCUMENT CHECKLIST
BID #0076-20

Items required with bid (Owner’s checkmarks)  Items submitted with bid (Bidder’s INITIALS)

A. FAILURE TO SUBMIT ANY OF THESE ITEMS WITH BID IS MANDATORY CAUSE FOR REJECTION

X Bid Proposal (Original) ______
X Bid guarantee (Bid Bond or Certified/Cashier’s Check) ______
X Certificate from a Surety Company (Consent of Surety) ______
X Statement of Ownership ______
X Acknowledgment of receipt of addenda ______
X List of designated subcontractors (if applicable) ______
X Non-Collusion Affidavit ______
X Disclosure of Energy Sector Investment Activities in Iran ______
X General Contractors Qualifications & References (GCQ&R-1) ______
X Contractor’s Qualification Statement (AIA A 305) ______

B. ITEMS PREFERRED WITH THE BID, BUT MANDATORY PRIOR TO AWARD OF CONTRACT

X Copy of Public Works Contractor Registration Act Certificate for the bidder and the designated subcontractors, effective on the date of bid – prior to award of contract ______

X Copy of the New Jersey Business Registration Certificate or other acceptable proof of Business Registration for the bidder and the designated subcontractors – prior to award of contract ______

X EEO/Affirmative Action Compliance Notice Checklist ______

THE UNDERSIGNED BIDDER HEREBETHUS BUMITS THE ABOVE REQUIRED DOCUMENTS.

PRINT OFFICIAL COMPANY NAME: _______________________________________

SIGNED BY: ___________________________________________________________

PRINT NAME AND TITLE: _______________________________________________

DATE: _______________________

THIS CHECKLIST SHOULD BE INITIALED AND SIGNED WHERE INDICATED AND RETURNED WITH ALL DOCUMENTS
PROPOSAL

PROJECT NAME: RECONSTRUCTION OF THE HOMINY HILL GOLF CENTER AND RELATED WORK, Colts Neck, NJ

SUBMITTED TO: JENNIFER KACZALA, QPA, PURCHASING AGENT
Monmouth County Park System
805 Newman Springs Rd, Lincroft, New Jersey
hereinafter known as OWNER.

SUBMITTED BY: ____________________________
(type or print Bidder's Legal Name)
hereinafter known as BIDDER.

BE IT KNOWN:

BIDDER is thoroughly familiar with all provisions and requirements of the Bidding Documents and the conditions under which the Work is to be performed;

BIDDER finds that the proposed Contract Documents are complete, and that they are appropriate for the full, proper, and timely performance of the proposed Contract;

BIDDER possesses and commits to the OWNER the technical knowledge, practical experience, management skills, and all other resources that will be needed to perform the Work contemplated by, described in, and reasonably inferred from the proposed Contract Documents;

BIDDER represents that this Bid is legitimate, and that the various documents which accompany this Bid are accurate, complete and true.

NOW THEREFORE BIDDER HEREBY PROPOSES to furnish all supervision, labor, materials, services, tools, equipment, licenses, permits, and payments of lawful fees and taxes which may be necessary to fully perform the OWNER's proposed contract.
PART A: BASE BID

The Work required by the Contract Documents includes, but is not limited to, the furnishing of all labor, materials, equipment and services necessary to complete the RECONSTRUCTION OF THE HOMINY HILL GOLF CENTER (Building 1303) AND RELATED WORK, 92 Mercer Road Colts Neck, NJ 07722 in accordance with the Drawings and Project Specifications dated August 2020, prepared by Netta Architects, 1084 Route 22 West, Mountainside, NJ 07092.

The Project consists of all work associated with the construction of the renovations, alterations and additions to the existing building including; demolition and reconfiguration of interior spaces, addition of a new lobby area to include an elevator, new restrooms, kitchen and vending areas, pro shop, renovated multipurpose hall, all new MEP, alarms and communications, and fire suppression. Site improvements include expanded parking, site lighting, new walks and patios, expanded cart area, cart paths, new septic system, site drainage, site electric, emergency generator, landscaping and restoration. Project shall include all associated Civil, Structural, Mechanical, Electrical, and Plumbing work per the Plans and Specifications.

<table>
<thead>
<tr>
<th>TOTAL BASE BID PRICE</th>
<th>$ ______________________</th>
</tr>
</thead>
<tbody>
<tr>
<td>IN WORDS</td>
<td>_________________________</td>
</tr>
</tbody>
</table>

PART B: ALTERNATE BID ITEMS

ALTERNATE BID #1 – DEDUCT LANDSCAPING - Eliminate all proposed landscaping improvements shown on the landscaping plan, including trees shrubs and groundcover. All proposed beds and landscape area to be topsoiled and seeded as per restoration specifications

Delete $____________________________________________

Delete Amount (words) ____________________________________
**PART C: ALLOWANCES**

The following are allowances that the Contractor is to include in his Total Base Bid in Part A. Allowances shall be as per the specifications.

<table>
<thead>
<tr>
<th>Allowance Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Owner’s Contingency Allowance</td>
<td>$500,000.00</td>
</tr>
<tr>
<td>Security</td>
<td>$ 10,000.00</td>
</tr>
<tr>
<td>Signage</td>
<td>$ 6,000.00</td>
</tr>
<tr>
<td>Telephone/Data</td>
<td>$ 16,000.00</td>
</tr>
</tbody>
</table>

**PART D: SCHEDULE OF VALUES**

As an aid to evaluating the bid, not for payment. Total shall equal the total base bid price and include prices of prime subs and all allowances. Apparent lowest responsible bidder will be required to submit a detailed schedule of values within 10 days of request by the owner to help in the review and evaluation of bids.

1. General Conditions $___________
2. Abatement $___________
3. Sitework $___________
4. Demolition $___________
5. General Construction $___________
6. Structural Steel $___________
7. HVAC $___________
8. Plumbing $___________
9. Fire Protection $___________
10. Electrical $___________
11. Septic (from 5 feet outside building) $___________

**TOTAL (Items 1.-11. Inclusive)** $___________
PART E: SCHEDULE OF UNIT PRICES

UNIT PRICES

The following Unit Prices shall be the prices for any additions to or deductions from the original scope of work under the Contract. This sheet shall be completed in full, and submitted with the Bid Form. The CONTRACTOR should recognize that these unit prices shall be enforced for as long as the Contract is in force. All prices are installed price.

<table>
<thead>
<tr>
<th>ITEM</th>
<th>DESCRIPTION</th>
<th>UNIT</th>
<th>PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Unclassified Excavation (Taken Offsite)</td>
<td>TN</td>
<td>$</td>
</tr>
</tbody>
</table>

LEGEND

LF = Linear Feet  SF = Square Feet  PH = Per Head  CY = Cubic Yard  EA = Each  TN = Ton

PART F: OWNER's EVALUATION OF BIDS

Under this Contract, the Owner may elect to award, in addition to the Work covered under the Base Bid, work that is included as one or more of the Alternate bid items as described above and shown on the Contract Documents. The Owner reserves the right to award and contract for the Work included in the Base Bid or to award the Base Bid plus any/all Alternate Bid item or items. The evaluation of the bids for the determination of the apparent low bidder will be based upon the total amount of the Base Bid plus all Alternate Bid items, if any, that the Owner elects to include in the award. The decision to award a portion or all of the Alternate Bid items will be made by the Owner after the receipt of bids and will be based on the bid prices and available funding. All bidders MUST submit prices for the Base Bid and ALL of the Alternate Bid items. Any Bid which does not contain bid prices for the Base Bid and all of the Alternate Bid items may be considered non-responsive. Only a single award will be made to a single Contractor.

** CONTRACTOR MUST SUBMIT A COMPLETE BID PROPOSAL PACKET.

PART G: DESIGNATED SUBCONTRACTORS

BIDDER warrants that, if awarded the Contract, the Sub-bidders named below will be the actual subcontractors who will perform the enumerated classes of work. BIDDER further warrants that the Subbid prices shown below are the Designated Subcontractor's net subbids and do not include any markups by the BIDDER. (See Article 10 of the Supplementary Instructions To Bidders, especially subparagraph 10.1.2) It is understood that those subbid prices will establish the basis for the OWNER's payments to Designated Subcontractors in accordance with N.J.S.A. 40A:11-16 and the Supplementary General Conditions of the Contract. The BIDDER may name itself as the Designated Subcontractor for any of the Work that it is qualified to perform.
STRUCTURAL STEEL AND ORNAMENTAL IRON WORK:

(Designated Contractors’s Legal Name)

(Legal Address)

Federal Tax ID # or Social Security # ________________________________

Contract Amount $_________________________

SUB-BID for Structural Steel and Ornamental Iron Work $____________________

LUMP SUM

HVAC, STEAM AND HOT WATER HEATING AND ALL KINDRED WORK:

(Designated Contractors’s Legal Name)

(Legal Address)

Federal Tax ID # or Social Security # ________________________________

License Number ________________________________

Contract Amount $_________________________

SUB-BID for HVAC, Steam and Hot Water Heating $____________________

LUMP SUM

ELECTRICAL WORK:

(Designated Contractors’s Legal Name)

(Legal Address)

Federal Tax ID # or Social Security # ________________________________

License Number ________________________________

Contract Amount $_________________________

SUB-BID for Electrical Work $____________________

LUMP SUM
PLUMBING, GAS FITTING AND ALL KINDRED WORK:

(Designated Contractors’s Legal Name)

(Legal Address)

Federal Tax ID # or Social Security # ________________________________

License Number _______________________________________

Contract Amount $___________________________________

SUB-BID for Plumbing and Gas Fitting $________________________

LUMP SUM

PART F: CONTRACT TIME AND LIQUIDATED DAMAGES

The CONTRACT TIME shall be 410 calendar days, commencing on the day next following the Contractors receipt of the NOTICE TO PROCEED from the OWNER. It is agreed by the parties that this CONTRACT TIME subsequently may be adjusted for cause in accordance with the terms and conditions of the General Conditions Of The Contract.

LIQUIDATED DAMAGES (not a penalty) shall be assessed at the rate of $250 for contracts in the maximum amount of $500,000 and $500 for contracts in excess of $500,000 for each and every calendar day that completion of the work overruns the CONTRACT TIME.

PART G: ACKNOWLEDGMENT OF ADDENDA

BIDDER acknowledges receipt of the following listed Addenda that have been issued for this Project. BIDDER warrants that this Bid fully accounts for all requirements, terms and conditions of these Addenda. (BIDDER must type or print acknowledged Addenda numbers and dates --- OR check the box indicating that NO ADDENDA WERE RECEIVED.

Addendum #_______ Date Received:________________________
Addendum #_______ Date Received:________________________
Addendum #_______ Date Received:________________________

☐ NO ADDENDA WERE RECEIVED
PART H: BIDDER'S EXECUTION OF PROPOSAL

The BIDDER, for good and valuable consideration, namely the privilege of bidding for the OWNER's proposed Contract, and the Owner's assurance that the Contract will be awarded to the lowest responsible BIDDER, provided that the cost thereof would be within the amount budgeted and funded by the OWNER for the Work, hereby offers this executed Proposal as a unilateral contract to perform all Work of the Project, with the understanding that it will become mutually binding if it is accepted by the OWNER.

BIDDER's Legal Name (as shown on page 1)

(type or print)

__________________________________________________________

(authorized signature) (date signed)

__________________________________________________________

(type or print name signed above) (title)

BIDDER's Legal Address: BIDDER's Mailing Address (if different):

(street address)

(street address... P.O. Box...)

(city...town...state...zip)

(city...town...state...zip)

Federal Tax ID # or Social Security # ____________________________

Phone: ____________________________

Cell Phone: ____________________________

Fax #: ____________________________

E-Mail: ____________________________

END OF PROPOSAL
MODEL CONSENT OF SURETY

The Consent of Surety that is to be submitted with the Bid must be prepared, signed and issued by the Bidder's bonding company or other authorized surety. Two sample wordings for the required Consent of Surety which are acceptable to the Owner appear below.

It is understood and agreed that (insert name of surety) will become surety on the bond of (insert name of Bidder), the principal, for the Contract for the (insert title of Bid) if the principal is the successful Bidder. If the Contract is awarded to the principal (insert name of surety) will issue a Performance Bond and a Labor and Material Payment Bond, each of which shall be for 100% of the amount of the awarded Contract, or a combined Performance and Labor Material Payment Bond in the amount of 200% of the awarded Contract Sum, and will issue a Maintenance Bond for 100% of the Final Contract amount, as amended during construction, upon substantial completion of the Work, all as more fully specified by the Bidding Documents.

It is understood and agreed that (insert name of surety) will become surety on the bond of (insert name of Bidder), the principal, for the Contract for the (insert title of Bid) if the principal is the successful Bidder. If the Contract is awarded to the principal (insert name of surety) will issue all bonds that are required by the Bidding Documents.

NOTE: A Surety Disclosure Statement and Certification may be required. See paragraph 16 of the Supplementary Instructions to Bidders.
The enclosed Statement of Ownership form must be properly completed. If it is not properly completed, your bid must be rejected, as required by N.J.S.A. 40A:11-23.2. **Mistakes cannot be cured after bids are received.**

For example, if your firm, bidder “A”, is entirely owned by corporation “B”, you must disclose the names and addresses of the owners of 10% or more of corporation “B”. Furthermore, if corporation “C” owns 10% or more of corporation “B”, you must disclose the names and addresses of the owners of 10% or more of corporation “C”, and so on, until the names and addresses of all persons, i.e., human beings, in this “10%” chain of ownership have been disclosed.

The same procedure applies if any 10% or more owner is a partnership, limited liability company, estate or any other type of legal entity, as opposed to a corporation.
STATEMENT OF OWNERSHIP
(N.J.S.A. 52:25-24.2)

The CONTRACTOR is (check one):

☐ Partnership  ☐ Corporation  ☐ Sole Proprietorship  ☐ Limited Liability Partnership
☐ Limited Liability Corporation  ☐ Limited Partnership  ☐ Subchapter S Corporation  ☐ Other, Please List__________________________

I certify that:

☐ No individual person or entity owns a 10% or greater interest in the Contractor.

OR

☐ The list below contains the names and home addresses of all stockholders holding 10% or more of the issued and outstanding stock of the Contractor. However if a parent entity holding 10% or more is a publicly traded entity, then the Contractor in complying with N.J.S.A. 52:25-24.2 may submit the name and address of each publicly traded entity, and the name and address of each person holding 10% or more beneficial interest in the publicly traded entity as of the last annual filing with the Security Exchange Commission (SEC), or foreign equivalent.

Name: ___________________________  Address: ___________________________

Name: ___________________________  Address: ___________________________

Name: ___________________________  Address: ___________________________

☐ Check here if additional sheets are attached.

NOTE: If an entity owns a 10% or greater interest in the Contractor, list all owners of 10% or greater interest for each such entity. Repeat the process of disclosure as necessary for each tier or level of ownership until the name and address of each individual person who owns a 10% or greater interest in each listed entity has been disclosed.

Publicly Traded Parent Company Disclosure:
Provide the Website (URL) providing the last annual Security Exchange Commission (SEC) filing, or foreign equivalent:
__________________________________________________________________________

The requested information is available on the following page number(s) of the SEC, or foreign equivalent, filing: __________________________________________________________

CONTRACTOR_________________________________

SIGNED BY: X______________________________

PRINT NAME & TITLE:__________________________

DATE:________________________________________

(Corporate seal if a corporation)

Revised 5/2020
NON-COLLUSION AFFIDAVIT  

(N.J.S.A. 52:34-15)  

EXHIBIT B

STATE OF _______________  )

§:

COUNTY OF _____________  )

Re: RECONSTRUCTION OF HOMINLY HILL GOLF CENTER

I, _____________________________________________ (name)
of full age, being duly sworn according to law, on my oath depose and say:

I am the _______________________________________ (title)
of _____________________________________________ (name of bidder), the bidder for the
above named project, and that I executed the said bid with full authority so to do; that the bidder has
not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise
taken any action in restraint of free, competitive bidding in connection with the above named
project; and that all statements contained in the bid and in this affidavit are true and correct, and
made with full knowledge that the County of Monmouth relies upon the truth of the statements
contained in the bid and in the statements contained in this affidavit in awarding a contract for the
project.

I further warrant that no person or selling agency has been employed or retained to solicit or
secure such contract upon an agreement or understanding for a commission, percentage, brokerage
or contingent fee, except bona fide employees or bona fide established commercial or selling
agencies maintained by my firm for the purpose of securing business.

Signed: X____________________________

Subscribed and sworn to
before me this _____ day
of ____________, 20__.

________________________________

Notary Public of

My commission expires ____________, 20__.

Revised 9/2015
References must be from jobs similar to this project in scope, size, design, and difficulty.

References:

1. Name of Project: ____________________________________________
   Address: ___________________________________________________
   Description of Work: _________________________________________
   Year Installed: ______________________________________________
   Name of Contact: _____________________________________________
   Phone Number of Contact: ____________________________________

2. Name of Project: ____________________________________________
   Address: ___________________________________________________
   Description of Work: _________________________________________
   Year Installed: ______________________________________________
   Name of Contact: _____________________________________________
   Phone Number of Contact: ____________________________________

3. Name of Project: ____________________________________________
   Address: ___________________________________________________
   Description of Work: _________________________________________
   Year Installed: ______________________________________________
   Name of Contact: _____________________________________________
   Phone Number of Contact: ____________________________________

4. Name of Project: ____________________________________________
   Address: ___________________________________________________
   Description of Work: _________________________________________
   Year Installed: ______________________________________________
   Name of Contact: _____________________________________________
   Phone Number of Contact: ____________________________________

5. Name of Project: ____________________________________________
   Address: ___________________________________________________
   Description of Work: _________________________________________
   Year Installed: ______________________________________________
   Name of Contact: _____________________________________________
   Phone Number of Contact: ____________________________________
NOTICE

THE PUBLIC WORKS CONTRACTOR REGISTRATION ACT
(P.L.1999, s.238, as amended by P.L.2003,c.91)

Revision to Existing Law effective August 17, 2003:

34:11-56.51 Registration required for contractors, subcontractors.

4. No contractor shall bid on any contract for public work as defined in section 2 of P.L.1963,c.150 (C.34:11-56.26) unless the contractor is registered pursuant to this act. No contractor shall list a subcontractor in a bid proposal for the contract unless the subcontractor is registered pursuant to P.L.1999, c.238 (C34:11-56.48 et seq.) at the time the bid is made. No contractor or subcontractor, including a subcontractor not listed in the bid proposal, shall engage in the performance of any public work subject to the contract, unless the contractor or subcontractor is registered pursuant to that act.

34:11.56.55 Submission of all subcontractor registration certificates by contractor.

8. Each contractor shall, after the bid is made and prior to the awarding of the contract, submit to the public entity the certificates of registration for all subcontractors listed in the bid proposal. Applications for registration shall not be accepted as a substitute for a certificate of registration for the purposes of this section.

L.1999,c.238,s.8; amended 2003,c.91., s4.

Registration now pertains to ALL “PUBLIC WORKS” not just buildings with public access.
NEW JERSEY BUSINESS REGISTRATION REQUIREMENTS
GOODS, SERVICES, AND CONSTRUCTION* CONTRACTS

Proof of valid business registration (a Business Registration Certificate) with the New Jersey Department of Treasury, Division of Revenue must be submitted to the contracting agency prior to the award of any contract, including purchase orders. No contract will be awarded without proof of such business registration. N.J.S.A. 52:32-44 imposes the following requirements on contractors and on all subcontractors that knowingly enter into a contract, or construct a construction project, with a contractor in the fulfillment of a contract with a contracting agency. *In the case of a construction contract, “subcontractor” shall mean only designated subcontractors who are required by N.J.S.A. 40A:11-16 to be named in the submission of a bid.

A subcontractor named in a bid or other proposal made by a contractor to a contracting agency shall provide a copy of its business registration to the contractor who shall provide it to the contracting agency. The contractor shall provide the contracting agency with the business registration of the contractor and that of any named subcontractors prior to the time a contract is awarded.

The contractor shall maintain and submit to the contracting agency a list of subcontractors and their addresses that may be updated from time to time during the course of the contract performance. Before final payment of the contract is made by the contracting agency, the contractor shall submit a complete and accurate list and proof of business registration of each subcontractor or supplier used in the fulfillment of the contract, or shall attest that no subcontractors were used.

For the term of the contract, the contractor and each of its affiliates and each subcontractor and each of its affiliates (N.J.S.A. 52:32-44 (g) (3)) shall collect and remit to the Director, New Jersey Division of Taxation, the use tax due pursuant to the “Sales and Use Tax Act” (N.J.S.A. 54:32 B-1, et seq.) on all taxable sales of tangible personal property delivered into this state.

A business organization that fails to provide proof of business registration or provides false business registration information shall be liable to a penalty of $25 for each day of violation, not to exceed $50,000 for each business registration not properly provided or maintained under a contract with a contracting agency.

Sample Business Registration Certificates are attached for convenience. Questions on obtaining a Business Registration Certificate or on the law and its requirements can be directed to the Division of Revenue at (609) 292-9292.

(Revised 5/2017)
THESE ARE SAMPLES OF BUSINESS REGISTRATION CERTIFICATES.

<table>
<thead>
<tr>
<th>STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Taxpayer Name:</td>
</tr>
<tr>
<td>Trade Name:</td>
</tr>
<tr>
<td>Address:</td>
</tr>
<tr>
<td>Certificate Number:</td>
</tr>
<tr>
<td>Date of Issuance:</td>
</tr>
<tr>
<td>For Office Use Only:</td>
</tr>
</tbody>
</table>

OR

<table>
<thead>
<tr>
<th>STATE OF NEW JERSEY BUSINESS REGISTRATION CERTIFICATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>TAXPAYER NAME:</td>
</tr>
<tr>
<td>TRADE NAME:</td>
</tr>
<tr>
<td>TAXPAYER IDENTIFICATION#:</td>
</tr>
<tr>
<td>SEQUENCE NUMBER:</td>
</tr>
<tr>
<td>ADDRESS:</td>
</tr>
<tr>
<td>ISSUANCE DATE:</td>
</tr>
<tr>
<td>EFFECTIVE DATE:</td>
</tr>
</tbody>
</table>

(REvised 5/2017)
Limited Construction Contract

INSTRUCTIONS TO BIDDERS

EEO/AFFIRMATIVE ACTION COMPLIANCE NOTICE
N.J.S.A. 10:5-31 and N.J.A.C. 17:27
GOODS, PROFESSIONAL SERVICE AND GENERAL SERVICE CONTRACTS

All successful bidders are required to submit evidence of appropriate affirmative action compliance to the County and Division of Public Contracts Equal Employment Opportunity Compliance. During a review, Division representatives will review the County files to determine whether the affirmative action evidence has been submitted by the vendor/contractor. Specifically, each vendor/contractor shall submit to the Commission, prior to execution of the contract, one of the following documents:

Goods and General Service Vendors
1. Letter of Federal Approval indicating that the vendor is under an existing Federally approved or sanctioned affirmative action program. A copy of the approval letter is to be provided by the vendor to the Commission and the Division. This approval letter is valid for one year from the date of issuance.

Do you have a federally-approved or sanctioned EEO/AA program?  Yes ☐ No ☐
If yes, please submit a photostatic copy of such approval.

2. A Certificate of Employee Information Report (hereafter “Certificate”), issued in accordance with N.J.A.C. 17:27-1.1 et seq. The vendor must provide a copy of the Certificate to the Commission as evidence of its compliance with the regulations. The Certificate represents the review and approval of the vendor’s Employee Information Report, Form AA-302 by the Division. The period of validity of the Certificate is indicated on its face. Certificates must be renewed prior to their expiration date in order to remain valid.

Do you have a State Certificate of Employee Information Report Approval?  Yes ☐ No ☐
If yes, please submit a photostatic copy of such approval.

3. The successful vendor shall complete an Initial Employee Report, Form AA-302 and submit it to the Division with a $150.00 Fee and forward a copy of the Form to the Commission. Upon submission and review by the Division, this report shall constitute evidence of compliance with the regulations. Prior to execution of the contract, the EEO/AA evidence must be submitted.

The successful vendor may obtain the Affirmative Action Employee Information Report (AA302) on the Division website www.state.nj.us/treasury/contract_compliance.

The successful vendor(s) must submit the AA302 Report to the Division of Public Contracts Equal Employment Opportunity Compliance, with a copy to Public Agency.

The undersigned vendor certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27 and agrees to furnish the required forms of evidence.

The undersigned vendor further understands that his/her bid shall be rejected as non-responsive if said contractor fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27.

COMPANY: ___________________________ SIGNATURE: ___________________________
PRINT NAME: _________________________ TITLE: _____________________________
DATE: ________________________________
Limited Construction Contract

INSTRUCTIONS TO BIDDERS

County of Monmouth, State of New Jersey
Division of Purchasing
DISCLOSURE OF ENERGY SECTOR INVESTMENT ACTIVITIES IN IRAN
New Jersey Public Law 2012, Chapter 25

Solicitation Number: ___________  Bidder / Respondent: ___________________________________________

Project Description: _____________________________________________________________

PART 1 – CERTIFICATION – CHECK THE APPROPRIATE BOX:

A. ☐ I certify that neither the Bidder / Respondent nor any of the Bidder’s / Respondent’s parents, subsidiaries, or affiliates, as defined in C.52:32-56(e), is on the “Chapter 25 List” created and maintained by the New Jersey Department of the Treasury, as a person or entity engaging in the energy sector investment activities in Iran described in C.52:32-56(f). The Chapter 25 List may be found at http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf.

OR

B. ☐ The Bidder / Respondent and/or one or more of its parents, subsidiaries or affiliates is a person or entity on the Chapter 25 List referred to above. A detailed and precise description of the relevant activities of the listed Bidder / Respondent and/or listed parents, subsidiaries or affiliates is provided in Part 2 below.

PART 2 – ADDITIONAL INFORMATION – COMPLETE PART 2 ONLY IF B. IN PART 1 IS CHECKED:

The following is an accurate and precise description of the energy sector investment activities in Iran of the Bidder / Respondent and/or listed parents, subsidiaries or affiliates, on the Chapter 25 List (attach additional pages as necessary to make full disclosure):

Name of Person(s) or Entity(ies) on the Chapter 25 List: __________________________________________________________

Relationship to Bidder / Respondent: _________________________________________________________________________

Description of Activities: __________________________________________________________________________________
________________________________________________________________________________________________________

Duration of Engagement: ______________________________ Anticipated Cessation Date: _____________________________

Bidder / Respondent Contact Name: ________________________ Contact Phone Number: ___________________________

☐ Check here if additional pages are attached and state number of attached pages: _________ (Number of pages attached.)

CERTIFICATION FOR PART 1 AND, IF APPLICABLE, PART 2:  I, being of full age, hereby certify that the foregoing information and any attachments hereto are to the best of my knowledge true and complete. I certify that I am authorized to execute this certification on behalf of the Respondent. I acknowledge that the County of Monmouth will rely on the information contained herein and thereby acknowledge that I and the Bidder / Respondent are under a continuing obligation from the date of this certification through the completion of any contracts with the County to notify the County in writing of any changes to the answers or information contained herein.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me is willfully false, I am subject to punishment and the Bidder / Respondent is subject to the penalties stated in C. 52:32-59 and C. 40A:11-2.1.

Full Name (Print) ___________________________________ Signature: __________________________________________

Title: ____________________________________________ Date: _________________________________________
Contractor's Qualification Statement

The Undersigned certifies under oath that the information provided herein is true and sufficiently complete so as not to be misleading.

SUBMITTED TO: Reconstruction of Hominy Hill Golf Center

ADDRESS: 92 Mercer Road, Colts Neck, NJ 07722

SUBMITTED BY:

NAME:

ADDRESS:

PRINCIPAL OFFICE:

[ ] Corporation
[ ] Partnership
[ ] Individual
[ ] Joint Venture
[ ] Other

NAME OF PROJECT: (if applicable) Reconstruction of Hominy Hill Golf Center

TYPE OF WORK: (file separate form for each Classification of Work)

[ ] General Construction
[ ] HVAC
[ ] Electrical
[ ] Plumbing
[ ] Other: (Specify)

§ 1 ORGANIZATION
§ 1.1 How many years has your organization been in business as a Contractor?

§ 1.2 How many years has your organization been in business under its present business name?

§ 1.2.1 Under what other or former names has your organization operated?

§ 1.3 If your organization is a corporation, answer the following:

§ 1.3.1 Date of incorporation:
§ 1.3.2 State of incorporation:
§ 1.3.3 President's name:
§ 1.3.4 Vice-president's name(s)

§ 1.3.5 Secretary's name:
§ 1.3.6 Treasurer's name:

§ 1.4 If your organization is a partnership, answer the following:
  § 1.4.1 Date of organization:
  § 1.4.2 Type of partnership (if applicable):
  § 1.4.3 Name(s) of general partner(s)

§ 1.5 If your organization is individually owned, answer the following:
  § 1.5.1 Date of organization:
  § 1.5.2 Name of owner:

§ 1.6 If the form of your organization is other than those listed above, describe it and name the principals:

§ 2 LICENSING
§ 2.1 List jurisdictions and trade categories in which your organization is legally qualified to do business, and indicate registration or license numbers, if applicable.

§ 2.2 List jurisdictions in which your organization's partnership or trade name is filed.

§ 3 EXPERIENCE
§ 3.1 List the categories of work that your organization normally performs with its own forces.

§ 3.2 Claims and Suits. (If the answer to any of the questions below is yes, please attach details.)
  § 3.2.1 Has your organization ever failed to complete any work awarded to it?

  § 3.2.2 Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers?

  § 3.2.3 Has your organization filed any law suits or requested arbitration with regard to construction contracts within the last five years?

§ 3.3 Within the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? (If the answer is yes, please attach details.)

§ 3.4 On a separate sheet, list major construction projects your organization has in progress, giving the name of project, owner, architect, contract amount, percent complete and scheduled completion date.
§ 3.4.1 State total worth of work in progress and under contract:

§ 3.5 On a separate sheet, list the major projects your organization has completed in the past five years, giving the name of project, owner, architect, contract amount, date of completion and percentage of the cost of the work performed with your own forces.

§ 3.5.1 State average annual amount of construction work performed during the past five years:

§ 3.6 On a separate sheet, list the construction experience and present commitments of the key individuals of your organization.

§ 4 REFERENCES
§ 4.1 Trade References:

§ 4.2 Bank References:

§ 4.3 Surety:
  § 4.3.1 Name of bonding company:

  § 4.3.2 Name and address of agent:

(Paragraphs Deleted)

§ 6 SIGNATURE
§ 6.1 Dated at this day of

  Name of Organization:

  By:

  Title:

§ 6.2
M being duly sworn deposes and says that the information provided herein is true and sufficiently complete so as not to be misleading.

Subscribed and sworn before me this day of

Notary Public:

My Commission Expires:
Additions and Deletions Report for  
AIA® Document A305™ – 1986

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

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PAGE 1

SUBMITTED TO: Reconstruction of Hominy Hill Golf Center

...  

ADDRESS: 92 Mercer Road, Colts Neck, NJ 07722

...

NAME OF PROJECT: (if applicable) Reconstruction of Hominy Hill Golf Center

PAGE 3

§ 5. FINANCING

...

§ 5.4 Financial Statement:

...

§ 5.4.1 Attach a financial statement, preferably audited, including your organization's latest balance sheet and income statement showing the following items:

...

Current Assets (e.g., cash, joint venture accounts, accounts receivable, notes receivable, accrued income, deposits, materials, inventory and prepaid expenses);

...

Net Fixed Assets;

...

Other Assets;

...
Current Liabilities (e.g., accounts payable, notes payable, accrued expenses, provision for income taxes, advances, accrued salaries and accrued payroll taxes);

... Other Liabilities (e.g., capital, capital stock, authorized and outstanding shares-par values, earned surplus and retained earnings);

§ 5.1.2 Name and address of firm preparing attached financial statement, and date thereof:

... § 5.1.3 Is the attached financial statement for the identical organization named on page one?

... § 5.1.4 If not, explain the relationship and financial responsibility of the organization whose financial statement is provided (e.g., parent-subsidiary);

... § 5.2 Will the organization whose financial statement is attached act as guarantor of the contract for construction?
Certification of Document's Authenticity
AIA® Document D401™ – 2003

I, [Name], hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 15:25:09 ET on 07/13/2020 under Order No. 8986884899 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A305™ - 1986, Contractor's Qualification Statement, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

(Signed)

(Title)

(Dated)